

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC-TBC 18 Dec 2023 GCC-TBC ENG-40-WPM BATCH-101
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Program means _____	Set of Instructions	Hardware	Computer Parts	None of these	A
2	1 Peta Byte = 1024 _____	Tera Byte	Mega Byte	Giga Byte	None of these	A
3	Internet is an _____ network.	Close	Existed	Window	Open.	D
4	We can reply to any Email.	TRUE	FALSE			A
5	The Long form of E commerce is Email Commerce.	TRUE	FALSE			B
6	Page border option is available in Tab.	view	Page Layout	Home	Insert	B
7	Using _____ we can apply the 3D effect to the word art	3-D	3-D Rotation	3-D effect	3-D text	A
8	After saving the document we can not change the data?	TRUE	FALSE			B
9	Word Processing software createdocument.	Video - based	Audio - based	Animation - based	Text - based	D
10	Spelling and grammer present in _____ menu	Inset	View	Review	Data	C
11	To move to the first cell of the worksheet Ctrl + Page up key is used	TRUE	FALSE			B
12	In MS-Excel we can use logical functions.	TRUE	FALSE			A
13	In VLOOKUP/HLOOKUP, _____ parameter means exact match.	0	2	10	1	A
14	_____ is the representation of a numbers and text.	Chart	Wortart	Picture	Cliparts	A
15	While typing a function / formula, we have to start with the symbol "="	TRUE	FALSE			A
16	Using _____ option we can set length of animation.	Timing	Speed	Duration	None of these	C
17	In PageMaker which menu bar "Select all" command is available ?	File	Layout	Insert	Edit	D
18	BMP means _____	Bitmap	Presentati on	Document	Folder	A

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19	BMP means _____	Bitmap presentation	Bitmap play	Bitmap Image	None of these	C
20	In PowerPoint, which option is used to apply theme to slides?	Design-Theme	Design-slide	Design-subject	None of these	A
21	Download means to copy a file from _____	Server to server	Your computer to Server	Server to your computer	All of these	C
22	In a computer hardware the electronic parts are mounted on	RAM	ROM	Microprocessors	Motherboard	D
23	_____ can be used to decorate your desktop.	Wallpaper	Screen Saver	My Computer	Windows Explorer	A
24	From the following which one has low storage capacity.	CD	DVD	Hard disk	Pendrive	A
25	_____ memory device is built in a computer's CPU Cabinet.	CD	Pen drive	Hard Disk	Floppy disc	C